

**Date:** **…./…./ …**

**FIRAT UNIVERSITY FACULTY OF ENGINEERING**

**To the Head of the Department of Chemical Engineering**

I am the student of our department with the number ………………………………………. I would like to take a make-up exam from the courses I have stated below, which I could not attend due to the reason in my health report that I have submitted in the attachment.

I kindly submit the necessary information to you.

(Name Surname)

(Signature)

**Tel:**

**E-mail:**

**Note:** A single petition is sufficient for more than 1 report.

**Courses I Want to Take Make-Up Exams:**